



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	ACHARYA PATHASALA COLLEGE OF ARTS AND SCIENCE
Name of the head of the Institution	Prof. H.G. Ramesh Babu
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08026603192
Mobile no.	9449314544
Registered Email	apscollegeofartsscience@gmail.com
Alternate Email	hgrbabu@gmail.com
Address	APS College of Arts and Science, N.R. Colony, Bangalore
City/Town	Bangalore
State/UT	Karnataka
Pincode	560019

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Prof. Marina George			
Phone no/Alternate Phone no.		08026603192			
Mobile no.		9880426485			
Registered Email		apsasdoc1621@gmail.com			
Alternate Email		marinageorge62@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://apsartsandscience.org/">http://apsartsandscience.org/</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://apsartsandscience.org/">http://apsartsandscience.org/</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	75.75	2004	16-Sep-2004	15-Sep-2009
2	B	2.54	2016	25-May-2016	24-May-2021
<b>6. Date of Establishment of IQAC</b>			16-Sep-2004		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
IQAC Meeting Held		14-May-2018		10	

	1	
IQAC Meeting Held	06-Aug-2018 1	10
IQAC Meeting Held	09-Nov-2018 1	10
IQAC Meeting Held	16-Jan-2019 1	10
Feedback From Students	11-Apr-2019 1	110
Feedback From Students	17-May-2019 1	110
Feedback From Students	20-May-2019 1	110
Feedback From Parents	08-Sep-2018 1	110
Feedback From Parents	02-Mar-2019 1	110
Safety for Women Rally	20-Jun-2018 1	108
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Increase in student strength  
 Liaison officer enabled 184 students to available scholarships  
 Value added courses on 'Lifeskills' successfully carried out  
 Internal academic and administrative audit carried out  
 More number of special lectures arranged

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Increase in student strength	Increased 205 Students (1Year UG andPG)
Class work adjustments to be strictly adhered to	Implemented
Student scholarships	184 number of students got scholarships. An amount of 8, 96,387/- was disbursed to students under Sri. K Ramesh's Coordination
Placements	Students motivated to attend off campus recruitments 05students placed.
Paper presentations by students	Presented
Documentation centre to be functional	Functional
Value added course to be started	Value added course on Life skills successfully carried out for 30 hrs.
Academic audit	Carried out internal
Administrative audit	Carried out internal
Activities as per calendar of events to be held	Carried out
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Council	20-Mar-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission	2019
Date of Submission	23-Feb-2019
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Yes, partially private consultancy called "India Exams Software". The modules currently operational are • Students Enrolment o Creating existing students and new students profile o Study Certificate o Character Certificate o Bonafide Certificate o Admitted Certificate o Transfer Certificate o Marks list o Attendance Monitoring o SMS for parentsmentorward meetings and as per calendar of events • Parents Management : Sending SMS to parents • Faculty Management: o New Faculty registration o Faculty details o Group SMS facilities • Fee Management o Generating fees receipt o Generating receipts for certificates o Date wise fee collection report o Class wise fee collection report

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

University gives the academic calendar of events at the beginning of each semester Principal, along with the Vice- Principal prepares Academic calendar in-tune with the university calendar of events. Various committees are constituted. Activities to be conducted during the academic year are decided. The conveners of committees along with their respective members, plan when the activities are to be conducted according to the academic calendar and the general time- table of the college. Department wise time table is allotted by the Principal. The HOD and staff decide on the portions of the syllabus to be taught. All the teaching staff members prepare lesson plans. They also maintain their work dairy which is signed by the Vice-Principal every week. Principal monitors the classes and sees to it that syllabus is completed within the planned time frame. In addition to classroom teaching by chalk and talk method, PowerPoint presentations, seminars, group discussions are held. Charts, maps and models are used to supplement teaching. Whenever necessary, industrial visits, field visits are carried out along with project work. Guest lectures are arranged, Assignments are given and assessed. Regular tests are conducted and assessed. Remedial classes are conducted for slow learners. Value added courses for all students of I years B.A, B.SC, BCA is conducted. The college also has mentor system in which each student has a mentor who is in-charge of their overall development. Feedback is also collected from students and parents. Based on the analysis of the feedback, Principal calls the concerned

teacher and need based action is taken. Class work adjustment is made when teacher is on leave.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	02/12/2019	0	NIL	NIL

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
B.A.BEd	NIL	18/07/2019
B.Sc.B.Ed	NIL	18/07/2019
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA	01/06/2018
BSc	B.Sc	01/06/2018
BCA	BCA	01/06/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Time management	21/04/2018	117
Happiness	21/04/2018	117
Conflicts	21/04/2018	117
7 Cs	21/04/2018	117
Information Technology	21/04/2018	117
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Kuvempu house, Kuppalli, Shimoga Dist	10
BA	Halmidi Inscription	10
MA	Matrix Sportz, Pantharapalya, Nayandahalli Post, Mysore road, Bengaluru	35

BA	Vidhan Soudha visit	170
BCA	The Gupta institution and arena animation centre Jayanagar	40
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is collected on 10 areas. The percentage for each area is calculated and scores plotted on a graph. The area of weakness is identified and Principal and Vice-Principal have a confidential discussion along with the concerned staff with regard to academics. In areas concerned with infrastructure, the matter is discussed with the management. We collect subject wise feedback from the students once in a semester through a feedback form. The feedback is analyzed and based on the analysis teachers are informed about their strengths and weaknesses in a confidential manner by the Principal. Parents are important stake holders. Parents' meeting is periodically conducted in the college. Their suggestions are regularly obtained through Parents' feedback is analysis. The student's feedback analysis on office facility, infrastructure and amenities and the parent's feedback analysis is discussed in the meeting of the college management committee and necessary action taken to implement the suggestions to the extent they are viable. Feedback is used to enhance learning effectiveness.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Economics	30	40	21
BCA	BCA	30	50	30
BSc	PCM, CBZ	144	62	40
BA	HEK, HEP, SEPSy, SKPSY, HEM	500	139	104
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### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2018	174	21	18	1	2

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	11	4	6	2	0

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system Our college has mentoring system. Each combination/class has one or two mentors. Mentors help in the overall development of the students they are entrusted with. Mentors are the link between students, teachers and parents. They look into the academic and behavioural needs of the student. Information regarding attendance, punctuality, marks scored in the internal assessment tests conducted, assignments, submission and so on is intimated to the parents and is open for discussion during the parents mentor ward meetings. Apart from the meetings, the mentor is in touch with the students and the parents whenever there is a requirement. In the academic year 2018-19 two parent-mentor-ward meetings were held on 7.9.2018 and 23.2.2019. Feedback forms are given to the parents and feedback is collected regarding institution, discipline, performance of student quality of teaching, examination system, extra-curricular activities in our college, library facilities, sports and NCC and NSS / years. The suggestions given by parents are implemented for smooth functioning of the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
195	18	1 : 24

### 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
62	0	10	0	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	SATYASHREE	Assistant Professor	Bharat Vidya Rattan Award (Indian Solidarity Council)
2019	SATYASHREE	Assistant Professor	Dr. A.P.J Abdul Kalam Education Excellence Award (Indian Solidarity Council)

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	UG	II SEM	23/05/2019	14/08/2019
BCA	UG	V SEM	31/10/2018	15/03/2019
BCA	UG	III SEM	31/10/2018	20/03/2019
BCA	UG	I SEM	31/10/2018	21/03/2019
BA	UG	VI SEM	23/05/2019	24/07/2019
BA	UG	IV SEM	23/05/2019	01/08/2019
BA	UG	II SEM	23/05/2019	14/08/2019
BA	UG	V SEM	31/10/2018	16/03/2019
BA	UG	III SEM	31/10/2018	19/03/2019
BA	UG	I SEM	31/10/2018	25/02/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Principal forms the Examination committee at the beginning of the academic year. Each semester two internal assessment tests are conducted to assess the students on their knowledge, comprehension, higher order thinking, skills on the subjects being taught. Dates for the IA tests are announced well in advance, Question papers are set and the examination committee conducts the tests as per the time table. Valuation is completed and marks are announced within a week, This process is carried out twice in a semester. Final IA marks is calculated on the basic of the marks obtained in three criteria: Tests/internal exams, attendance and assignments. These marks are entered in the register maintained by each department and also in the register maintained by the college. After verification, the internal assessment marks are uploaded when the university examination portal is opened. Print outs are taken, signed and maintained by the individual departments, It is also put up on the notice board. Complaints if any are rectified immediately. During parents-mentors-ward meeting, parents are briefed about their ward's performances.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Calendar of events of our college is prepared to synchronize with the academic calendar of events prescribed by the Bangalore University and Bangalore Central University with 90 working days. Principal along with Vice-Principal prepares the college academic calendar of events. The re-opening day is fixed by the university. The inauguration and orientation programme for the 1st semester in scheduled as per the events. Dates for important activities like examinations, IA tests, celebration of National Festivals, workshops, exhibition, special lectures, field visits, cultural activities, competitions, NSS and NCC and sports activities are marked. Life skills courses are also planned. As lesson plans are prepared by individual teachers, syllabus is completed as planned. Examination The dates of Internal assessment tests are decided by the Principal along with Vice-Principal and Examination committee. Staff members /HOD's / teachers are to submit the question papers for their subject with questions from the portions covered as per the university

questions paper patterns. Time Table is prepared and invigilation work allotted to the staff member's Valuation is completed and marks entered in a week. End-Semester exams are scheduled by the university and time table released by the university. Invigilation duties of individual staff members are allotted by the college examination committee. Valuation work is attended to by the staff members. Curricular Activities. Classes are held as per the time-table allotted. Work dairy maintained by the teachers is signed every week by the Vice-Principal. Portions are completed as per the lesson plan. Parent-mentor-ward meetings are held immediately after the IA tests. Co-Curricular activities - The cultural committee arranges all the cultural programs, competitions for students- talents day, ethnic day, National festivals. Sports activities are also held with competitions and annual sports day celebrated.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://apsartsandscience.org/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	HEP, HEK, HEM, SKPSY, SEPSY	45	45	100%
UG	BSc	PCM, CBZ	15	15	100%
UG	BCA	BCA	14	12	85.71%
PG	MA	Economics	19	19	100%

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://apsartsandscience.org/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NIL	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	10/10/2019

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Outstanding achievements and Remarkable Role in the field of Education	Satyashree	Indian Solidarity council	28/08/2018	Educational Service
Outstanding achievements and Remarkable Role in the field of Education	Satyashree	Indian Solidarity council	29/06/2019	Educational Service
Best Institution Award	NCC unit, APS college of Arts and Science	KAR-GOA NCC Unit	01/02/2019	Co-curricular activity

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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	10/10/2019

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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	M.A. Economics	3	5.23
International	Physical Education	7	5.43

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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

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### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
NIL	NIL	NIL	2019	0	0	0
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	0
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	2	0
Presented papers	0	1	0	0
Resource persons	0	0	0	0
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Drug Awareness Jaatha	NSS Unit, APS College of Arts and Science with Basawanagudi Police Staff	4	26
Fruit distribution to Sri Sai Oldagehome on the occasion of 149th Birthday of Mahatma Gandhi	NSS unit, APS College of Arts and Science with Basavanagudi Police Staff	5	5
Environmental protection awareness Eco-Friendly Ganesha	NSS Unit, APS College of Arts and Science with Basavanagudi Police Staff	25	187
Safety for Women-Rally	6/6 Company 7 KarBn NCC APS College of Arts and Science	1	108
Plantation Day	6/6 Company 7 KarBn NCC APS College of	1	108

	Arts and Science		
Environmental day rally	6/6 Company 7 KarBn NCC APS College of Arts and Science	1	108
Pollution awareness programme	6/6 Company 7 KarBn NCC APS College of Arts and Science	1	108
Swatcha Bharatha Conducted in Bugle Rock	6/6 Company 7 KarBn NCC APS College of Arts and Science	1	108
Swatcha Bharatha Rally	6/6 Company 7 KarBn NCC APS College of Arts and Science	1	108
International day against drug	6/6 Company 7 KarBn NCC APS College of Arts and Science	1	108
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Awareness programme	NSS Unit, APS College of Arts and Science In Association with Karnataka Vidhyarthi koota	Interaction with students programme was conducted	25	187
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
NIL	NIL	NIL	10/10/2019	10/10/2019	NIL
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	10/10/2019	NIL	0
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3000000	2861952

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
TEMINNIVA	Partially	5.5.23	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17704	2580407	851	203026	18555	2783433
Reference Books	600	150000	8	5000	608	155000
Journals	20	43179	8	19063	28	62242
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	10/10/2019
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	34	1	0	0	1	7	5	20	0
Added	17	0	0	0	0	1	1	0	0
Total	51	1	0	0	1	8	6	20	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
140000	45200	481500	480463

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• Our college practices the following to ensure the efficient maintenance and best utilizations of its available resources like laboratory, library, sports complex, computers, classroom etc. • Physical infrastructure maintenance is carried out by the management by sending plumbers, carpenters, electricians under the supervision of the works manger/civil engineer. • Management has appointed housekeeping staff to maintain cleanliness of the campus- classroom, staff rooms, library, laboratories, washrooms, restrooms, staff rooms, office etc. • Management has allocated library fund which is in turn allocated to different departments depending on the requirements given to the librarian by the HOD's. • Sports department, headed by the physical education director purchases sports equipment as and when the need arises with approval by the management. • Management has appointed a system admin who is in charge of maintenance of computer hardware and software. • Laboratory equipments is brought and maintained by the concerned department. Each department maintains a

stock register and annual stock verification is carried out by assigned authorities. For the safety of the college premises, security guards are appointed by management.

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## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	OBC Scholarship (Vidyasiri) SC/ST Scholarship (Govt. of Karnataka)	304	958197
b) International	0	0	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
SOFT SKILL DEVELOPMENT	21/04/2018	117	Faculty of College
PERSONAL COUNSELLING	05/07/2018	6	Sumana Counselling/ Department of Psychology
MENTORING	11/07/2018	327	Faculty of College

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NIL	0	0	0	0

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#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

### 5.2 – Student Progression



## 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
IMARTICUS	8	4	WIPRO	1	1
<a href="#">View File</a>					

## 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.Sc	B.Sc (PCM)	Dayananda Sagar College, Bengaluru.	M.Sc (Physics)
2018	1	B.Sc	B.Sc (PCM)	K.L.E College, Bengaluru.	M.Sc (Physics)
2018	3	BCA	BCA	PES UNIVERSITY	M.C.A
2018	2	B.SC (PCM)	Chemistry	Bengaluru University, Jnanabharathi Campus.	M.Sc (Biochemistry)
2018	1	B.SC (PCM)	Chemistry	Vijaya College Bengaluru.	M.Sc (Organic chemistry)
2018	1	B.SC (PCM)	Chemistry	Oxford College of Science. H.S .R.layout, Bengaluru.	M.Sc (Organic chemistry)
2018	1	B.A (H.E.P)	B.A (H.E.P)	Bangalore University, Jnanabharathi Campus.	M.A (Economics)
2018	2	B.A	Psychology	Surana College, Bengaluru	M.Sc (Psychology)
2018	5	B.A	B.A (H.E.P)	A.P.S.College of arts and science, N.R.Colony, Bengaluru.	M.A (Economics)
2018	1	B.A	Psychology	National College, Basavanagudi, Bengaluru.	M.A (Sociology)
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli	Intramural Level	23
Skit Monoacting	Intramural Level	15
Ethnic Day(Boys)	Intramural Level	58
Ethnic Day(Girls)	Intramural Level	70
Group Song(Folk)	Intramural Level	35
Film Song	Intramural Level	26
Devotional Song	Intramural Level	16
Fashion Show	Intramural Level	48
Folk song	Intramural Level	18
Bhavageethe	Intramural Level	20
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**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Inter State Football Federation First Place	National	1	0	A1810003	Anil Kumar
2018	Crossfit Arena Challenge Participation	National	1	0	17AAA81012	Keerthi .S
2019	All India Football Federation Third Place	National	1	0	A1810003	Anil Kumar
2019	Crossfit Arena Challenge Participation	National	1	0	17AAA81012	Keerthi .S
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council consists of students' representatives from all the programmes. Each class has one Male and Female representative. As students are our important stakeholders, the student council is involved in all the academic and co-curricular activities of the college. Principal, Vice-Principal, mentors' committee convenors interact regularly with the representatives. The representatives are in charge of conducting cultural activities, competitions, talents day, sports day, college day and all other academic programmes like workshops, seminars, and special lectures and so on. They are the link between staff members and students. They keep the students updated about all the events in the college. They also co-ordinate in class work adjustment when teaching staff is on leave.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision and mission of Acharya Pathshala College of Arts and Science has as its priority providing quality education for the under privileged sections of the society, emphasizing social concern. The management has entrusted the principal the overall academic and administrative matters with focus on quality. A meeting with the Management and Governing Council enables effective leadership. The practices of Decentralization and Participative management is as follows. • Decentralization: For all the academic, curricular and co-curricular activities of the college, the Principal is assisted by the Vice-Principal. Various committees are formed at the beginning of the academic year and the convenor of each committee along with the members meet to carry out the work entrusted for that particular committee. Minutes of the meeting held are recorded. IQAC plays a major role in the quality maintenance. Work diaries maintained by teachers is signed by the Vice-Principal every week. Scholarships, university work with regard to exam grievances is delegated to one staff members who is the liaison officer. Participative management: Principal is assisted by the Vice-Principal in the overall administrative matters. HODS and office staff support Principal and Vice-Principal in preparation of the time-table and academic calendar of events. Governing council has some senior staff members along with Principal and Vice-Principal which looks into the overall progress of the college. Staff meetings are held regularly to update on the work done so far. Class representatives are responsible for sharing the decisions of the college with student community. In

the absence of the Principal, Vice-Principal looks after all the academic, administrative responsibilities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission is made according to the university norms. In keeping with the vision of our founder, an admission given to children from marginalised sections of the society. Only government fees is collected. Students are helped in getting government scholarships through government agencies.
Human Resource Management	Human power requirements and recruitment is conveyed to the management. Management in turn, places ads in the newspapers and recruits teaching and non- teaching staff. Teaching staff is encouraged to attend seminar, conferences and professional development programmes. Incentives in the form of registration fees is provided by the college.
Library, ICT and Physical Infrastructure / Instrumentation	College Library was established in 1956 with nearly 17947 and 600 books were added during 2018-2019 period and 8 print journals. Membership in INFLIBNET has given access to more than 6000 e_Journals with back files for 10 years and 1Lakhs eBooks . The College has more than 51 computers and three departments is provided with computer and internet facilities. The college has well established classrooms, seminar halls and fully equipped laboratories. Other amenities such as canteen, gymnasium, NSS, NCC exists. The college has well build gymnasium for all the students in the campus.
Examination and Evaluation	End semester examinations are scheduled by the university. The examination committee allots invigilation work and teachers attend valuation when university intimates. At the college level IA tests are conducted as per the academic calendar of events of the college. Time table is prepared .Question papers as per the University paper pattern is set. The valuation is completed in a week and marks

announced. This is shown to the parents in the parents-mentor-ward meeting.

Teaching and Learning

Regular staff meetings are held by Principal and IQAC. Classes are conducted according to the lesson plan made by the individual teacher in the beginning of the academic year. Work dairy is maintained by a teachers which is signed by the Vice-Principal every week. Lecture method, discussions, seminars, presentations are used in teaching. Question banks are prepared and after each unit, students are given assignments. Tests are conducted, Parents-Mentor-Ward meetings are held for interaction and feedback. Feedback is also analysed. Analysis used by Principal for corrective measures .All the textbooks and reference books are available in the library. Notes in both in English and Kannada where needed is given to the students.

Curriculum Development

Since our college is affiliated college, development of curriculum which is done by the university is restricted. However many teachers are members of board of studies (BOS) of the Bangalore University and Bangalore Central University. When new syllabus is formed or existing revised, feedback received from the stake holders, recent global trends and development in their particular field, local needs, is put up for discussion and implemented. What our college has done is introduced value added courses at the college level for skill development.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<ul style="list-style-type: none"> <li>• Internet access to all machines in computer science department and 2 GBPS leased line.</li> <li>• Administrative information is digitalized by using private software called "India exams" and three 3 Departments of the college are provided with computers.</li> <li>• CCTV surveillance system for office, library and computer Science Department.</li> </ul>
Finance and Accounts	<ul style="list-style-type: none"> <li>•Tally System for maintaining the final accounts in Finance accounts department.</li> <li>•Software maintained to generate the fee receipt at the time of admission.</li> </ul>
Student Admission and Support	<ul style="list-style-type: none"> <li>•Internet facility is provided for the students in the department of Computer</li> </ul>

Science. • Admission procedure are computerized as provided by the Bengaluru Central University, Bangalore

**Examination**

Conducting of Class test and marking the performance of the student is done on the regular basis, Two Internal assessment Test are conducted twice in each semester and it is evaluated analyzed by the teacher and presented in the Parent -Mentor-Ward meeting

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Sathyappa Nayaka M.J	Ignatian Scientific Lecturer Series -III On "lofty Ideality and Visible Reality of Technology in Biology"	ST JOSEPH'S COLLEGE(AUTONOMUS) BANGALORE	300
2019	Priyanka H.B	Ignatian Scientific Lecturer Series -III On "lofty Ideality and Visible Reality of Technology in Biology"	ST JOSEPH'S COLLEGE(AUTONOMUS) BANGALORE	300

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	10/10/2019	10/10/2019	0	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

NIL	0	10/10/2019	10/10/2019	0
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	26	8	15

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>• Free medical facility YES</li> <li>• Loans for housing, vehicle and medical needs. No</li> <li>• Group insurance. YES</li> <li>• Festival advances. No</li> <li>• Fee concession for employees children in education. Yes</li> <li>• Transport facility. No</li> </ul>	<ul style="list-style-type: none"> <li>• Free medical facility. YES</li> <li>• Loans for housing, vehicle and medical needs. NO</li> <li>• Group insurance. YES for aided Staff</li> <li>• Festival advances. NO</li> <li>• Fee concession for employees children in education. Yes</li> <li>• Transport facility. NO</li> </ul>	<ul style="list-style-type: none"> <li>• Play grounds and gymnasium YES</li> <li>• Yoga practice centre. YES</li> <li>• Recreational facilities. Yes</li> <li>• Implementation of fee reimbursement scheme. Yes</li> <li>• Assistance for getting scholarships. Yes</li> <li>• Publication of annual magazine. yes</li> </ul>

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college are audited regularly as per the government rules. College has separate internal audit department. The internal auditor checks receipts including fee receipts and payments with vouchers and necessary supports. He also ensures that all payments are duly authorized. The external auditor conducts statutory audit at the end of financial year. After the audit the report is sent to the management for review. The auditor is appointed by the board of trustees in the board meeting. Last audit was done on 28th December 2018 and March 2019 and as on date there is no adverse remark on the accounts of the institution. The college files income tax returns every year within the stipulated time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
APS EDUCATIONAL TRUST Management	197093	Library Books
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

423416
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	IQAC Chairman IQAC Co-

				ordinator
Administrative	No	NIL	Yes	SS Rao Company Bangalore

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- College has quarterly parent-teacher meetings to understand the perceptions and expectations of the parents by using Mentor system.
- The feedback from parents on various academic and non-academic activities is collected and analyzed by the IQAC.
- Along with the students, parents are invited for the orientation and inaugural programme conducted by the College Administration.
- College believes in maintaining a holistic relationship between teachers and parents which can improve the quality of education and it adopts several initiatives in this direction.

6.5.3 – Development programmes for support staff (at least three)

- Orientation programme
- Improvement programme
- Computer and skill-based training

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Arrangement of FDP for the teaching faculty
- Arrangement of National and International Conferences.
- Arrangement of Seminar, Workshop and Conferences at regular intervals
- Steps taken towards campus drives for placement of final year Students

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Republic-Day Celebrations by APSET	26/01/2019	26/01/2019	26/01/2019	200
2018	International Yoga Day	21/06/2018	21/06/2018	21/06/2018	26
2018	Orientation programme for 1st year degree students	11/07/2018	11/07/2018	11/07/2018	150
2018	Inauguration of NSS Activities	28/07/2018	28/07/2018	28/07/2018	100
2018	Drug Awareness programme	10/08/2019	10/08/2018	10/08/2018	150
2018	Independence Day Celebration	15/08/2018	15/08/2018	15/08/2018	200



2018	Parent-Mentor ward meeting	07/09/2018	07/09/2018	07/09/2018	100
2018	Ganesha Festival	12/10/2018	12/10/2018	12/10/2018	250
2018	Talents day	17/10/2018	17/10/2018	17/10/2018	400
2018	Indian Constitution	30/10/2018	30/10/2018	30/10/2018	120

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Superstitions in Indian Society	03/03/2018	03/03/2018	30	22
The Role of Youth in the Construction of the Navbharata	04/03/2018	04/03/2018	30	22

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	17
Braille Software/facilities	Yes	17
Rest Rooms	Yes	17
Scribes for examination	Yes	17
Special skill development for differently abled students	Yes	17
Physical facilities	No	17
Provision for lift	No	17
Any other similar facility	No	17

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	advantages and disadvantages	and contribute to local community					
2018	1	1	30/09/2018	3	Drug awareness walkathon	Awareness regarding banning drugs	31
2018	1	1	08/02/2019	1	156th Swami Vivekananda Jayanthos thsav	Motivating young generation towards developing patriotism	326
2018	1	1	09/02/2018	6	Blood donation awareness programme	Regarding the importance of blood donation	346
2019	1	1	27/03/2019	2	Voting awareness walkathon	Awareness regarding the importance of voting	449
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Regulations	11/07/2018	This given on the orientation programme for I year students and parents.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Life skills-conflict	22/04/2019	03/05/2019	117
7C's Model for professional excellence.	22/04/2019	03/05/2019	117
Time management.	22/04/2019	03/05/2019	117
Ethics morality in student's life	22/04/2019	03/05/2019	117
Happiness	22/04/2019	03/05/2019	117
Information communication technology.	22/04/2019	03/05/2019	117
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Green Practices 2) Single use plastic free-campus 3) Flowering plants

planted by NSS students 4) Eco-Friendly ganesh-awareness really 5) Tobacco free campus

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Scholarships: Most of the students in our college are first generation learners, from poor socio-economic status. They are unaware and do not have the technical support to apply for the scholarships. Hence college has entrusted one teaching staff to exclusively look into collection of documents, verification and applying for scholarships of all the eligible students. Hence maximum number of students availed scholarships. 2. Mentoring and counselling services: College has mentoring system where in every student has a mentor. Mentor provides the link between student and teacher, student and parent. Mentor looks into the attendance marks obtained in tests, behaviour and overall development of the student. Whenever the students need counselling, our counselling centre Sumana run by the Department of Psychology offers counselling. Many students and parents have availed the services of the counselors.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://apsartsandscience.org/>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In keeping with the vision of the college of providing need-based career-oriented, quality education with an emphasis on social concern. • Quality education is made affordable as the fees charged are on par with the fees of the government colleges. No extra collection of money is taken up. For all the activities, management provides the means. No extra fees is charged for the value added courses and certificate courses that are offered by the college to increase students employability. Our college has been catering to the needs of socio-economically backward sections of the society. Students with average marks are admitted marks at entry level. It is heartening to see our founder Prof. N. Ananthachar vision being fulfilled when these students pass out with distinction at the final semester, end of the academics.

Provide the weblink of the institution

<http://apsartsandscience.org/>

## 8. Future Plans of Actions for Next Academic Year

1. More Value added courses 2. Starting of Certificate courses 3. Conducting more workshops and seminars 4. Emphasis on ethics and values 5. Placement to be encouraged 6. Single use plastic ban 7. Tobacco and Drug free campus 8. Introducing IPR cell